



## **Job Posting**

### **Position Title:**

Mathematics Curriculum Coordinator

### **Reports To:**

Tammy Shelton

### **Location:**

Tennessee Department of Education  
710 James Robertson Parkway  
Nashville, TN 37243

### **Position Description:**

The Mathematics Curriculum Coordinator is charged with coordinating the content components of the Tennessee State Standards in K-12 mathematics. This person will be responsible for ambitious goals for improvement in student achievement on the ACT and State level assessments in mathematics and developing a bold strategy to support the course structure and educator resources in grades K-12 as well as the bridge to post-secondary opportunities. The Mathematics Curriculum Coordinator will work with a group of leading educators from across the state and country to ensure deep state understanding of the expectations of the Tennessee State Standards in K-12 mathematics and inform all aspects of content support (including assessment design, standards support, and instructional materials).

### **Specific Position Responsibilities:**

- Lead the assessment design work including blueprint design and item specs.
- Reviewing assessment items for alignment to content standards as well as meeting expectations of the standards.



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- Support the development and dissemination of high-quality resources and training content for mathematics.
- Help shape the agenda for state-wide and local trainings to support continuous improvement of mathematics instruction
- Work with CORE offices across the state to support the sharing of best practice
- Work closely across divisions to support the bridge to post-secondary and underserved and special populations
- Support LEAs in the selection of mathematics textbooks and other curricular resources
- Support LEAs as they implement the Tennessee State Standards in K-12 mathematics

### **Qualifications:**

- A track record of dramatically improving student achievement in mathematics
- Evidence of continuous improvement and ongoing learning orientation. Desire to work with educators from across the state to deepen perspective of effective instruction. We are looking for someone who will coordinate state-wide learning in mathematics
- Strong written and verbal communication skills and a demonstrated ability to communicate complex matters with educators in a clear and empowering manner. Experience working with diverse teams successfully.
- Strong organization skills and track record of managing projects to meet deadlines and achieve milestones over time

Successful candidate will exhibit the following:

- Excellence
- Optimism
- Sound Judgment



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- Courage
- Teamwork

### **Salary and Benefits:**

Salary is competitive and commensurate with qualifications. In addition, a [comprehensive benefits package](#) is included.

### **To Apply:**

Please e-mail a cover letter, resume, and contact information for three professional references to [Tammy.L.Shelton@tn.gov](mailto:Tammy.L.Shelton@tn.gov). Applications are due by 4 p.m. CDT on November 7, 2016.

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